**CURRICULUM VITAE**

Ranawaka Arachchige Damayanthi Chandima

**PHONE +**0715868718

**E-MAIL:**chandimaranawaka@gmail.com

**Address:** 35,Galwarusa Road, Korathota, Kaduwela.

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| **CAREER OBJECTIVE** |

***“To become a recognized premier professional character with diversified knowledge, skills and experience in the field of accounting, finance and risk management for the value formation through continuous professional conduct in the corporate sector.”***

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| **PROFESSIONAL PROFILE** |

* Passed Chartered Accountancy Foundation Examination
* Passed Chartered Accountancy CAB II Examination
* Following Chartered Accountancy Strategic level 1 (passed 3 subjects Advance Management Accounting, Advanced Taxation& Strategic Tax Planning & Strategic Management Process)

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| **ACADEMIC PROFILE** |

* Passed G.C.E. A/L (August2008) with 3 Distinctions in Commerce stream.
* Passed G.C.E. O/L (December 2005) with 5 Distinctions (Including Mathematics, Buddhism & Sinhala ), 2 Very good passes (Including Science & Geography) 3Credit passes (Including English & Art).
* Graduated in Bsc. Business Administration (Special) from The University of Sri Jayewardenepura.

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| **EXPERIENCE PROFILE** |

#### **SUMMARY OF TRACK RECORDS**

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| **Capacity** | **Organization** | **Sector** | **Period** | | **Period** |
| **From** | **To** |
| **Audit Associate.** | **SJMS Associates. (Chartered Accountants)** | **Audit & Assurance** | **12th February 2012** | **31st May 2015** | **3 Years & 3 month** |
| **Accounts Executive** | **LK Domain Registry** | **Service** | **01st June 2015** | **Up to date** |  |

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| **LEADERSHIP & TEAMWORK** |

* Member of School commerce society.
* Member of school environmental society.
* Member of Association of Business Administration ( ABA) of USJP.

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| **IT PROFILE** |

* I have successfully completed the International Computer Driving License(ICDL) Course and fluent in MS Office application such as MS Excel, Word, Power point, etc and Internet & E-mail.
* I have successfully completed the Intermediate Examination – Compulsory IT Course conducted by CASL. (Course content was Introduction of Computer, MS Word, MS Excel and MS Powerpoint)
* I have successfully completed the Strategic Level I Examination – Compulsory IT Course conducted by CASL. (Course content was Advance MS Excel).

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| **PERSONAL PREFERENCE PROFILE** |

* To work on team spirit and culture of camaraderie.
* To work in an innovative and creative environment.
* To change positively to keep pace with the globe.

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| **PERSONAL PROFILE** |

Name in Full : RanawakaArchchigeDamayanthiChandima

Name with initials : R.A.D. Chandima

Private Address : 35, Galwarusa Road, Korathota, Kaduwela.

Date of Birth : 08-12-1989.

Gender : Female.

Civil Status : Single.

N.I.C. No : 898432734 V.

Nationality : Sri Lankan.

School Attended : Bomiriya Central College, Kaduwela.

Maha mathya Vidyalaya, Athurugiriya.

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| **NON RELATED REFEREES** |

i).Ms. Thakshila Kumarajeewa(ACA) ii). Ms. Maryam Marikkar(ACA)

Senior Audit Manager, Partner

SJMS Associates, No 02, SJMS Associates, No 02,

Castle Lane, Colombo – 04, Colombo, Castle Lane, Colombo – 04.

Sri Lanka. Sri Lanka.

Phone +94 77 9116427 Phone+115444400

Declaration

I hereby certify that the above information is true and would briefly describe my knowledge, skills, experience, capabilities & attributes. Also I would request & appreciate if you could keep confidentiality of the information furnished above.

**Signature:**

R.A.D. Chandima